

**Constitution and By-Laws  
of the  
Cheshire County DX Amateur Radio Club**

as amended: 07-11-2018

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**Article One: Name of the Organization**

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the "Cheshire County DX Amateur Radio Club", or also known by "CCDXARC" and enact this constitution as our governing law.

**Article Two: Purpose**

It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, to promote the public welfare by means of amateur radio communication education and to conduct club programs and activities as to advance the general interest and welfare of amateur radio in the community, including public service and assistance in emergency communications when necessary and called upon.

**Article Three: Membership**

All persons interested in Amateur Radio communications shall be eligible for membership. Membership includes voting for club officers. A member is an individual who has paid their dues. The club does not discriminate on the basis of race, color, age, national origin, gender, religion or disability.

**Article Four: Meetings**

The By-Laws shall provide for regular meetings. At meetings a minimum of seven members, of which a minimum of two must be officers, shall constitute a quorum for voting purposes.

**Article Five: Officers**

Section 1. - The officers of this club shall be: President, Vice-President, Secretary, Treasurer and Public Information Officer.

Section 2. - An Advisory Group consisting of a minimum of three and a maximum of five voting members will be appointed.

Section 3. - The officers of this club shall be elected for a term of one year by the members at the December meeting.

Section 4. - The President will solicit volunteers to be appointed to the Advisory Group.

Section 5. - Vacancy of the President's office during his/her term will be filled by the Vice-President.

Section 6. - The President may be removed by a three-fourths vote of the membership after an attempt to notify them of this intent 30 days in advance.

#### **Article Six: Duties of Officers**

Section 1. - The President shall preside at all meetings. He/She will ensure observance of this club Constitution and sign all official documents adopted by the club.

Section 2. - The Vice-President will assist the President, or in his/her absence the Vice-President will preside over the monthly meetings and be a voting member of the Advisory Group.

Section 3. - The Secretary shall maintain the membership list, provide new members with applications, be responsible for all outgoing and incoming correspondence, read appropriate communications to the members at meetings and record the minutes of the meetings. The Secretary may preside at any meeting in the absence of the President and Vice-President.

Section 4. - The Treasurer will receive all monies paid to the club, keep an accurate account of all monies received and expended, and pay all bills incurred in the transaction of the club business. At the request of any member he/she will make available an itemized statement of receipts and disbursements. The Treasurer shall keep deposits and all

club funds in the bank under the club name. All books shall be audited at the club's discretion.

Section 5. - The Public Information Officer's role is the dissemination of information about the club's activities in the local media and other outlets.

#### **Article Seven: Finances**

Section 1. - Dues. The By-Laws shall provide for.

Section 2. - The club, may from time to time, levy upon the Membership such dues or assessments as shall be deemed necessary for the business of the club.

Section 3. - Dispersement of club funds will only happen at a meeting as outlined in article four with a vote of a simple majority.

#### **Article Eight: Dissolution of Assets if necessary**

Upon the possible dissolution of the club, any remaining proceeds shall be donated to a charity agreed upon by the majority of the general membership after paying or making provision for the payment of all liabilities of the club.

#### **Article Nine: Permanent committees**

Section 1. - Advisory Committee - An Advisory Group Consisting of a minimum of three and a maximum of five voting members will be appointed by the President. The Advisory Group will conduct the day to day organizational activities of this club. This includes, but is not limited to, securing appropriate meeting sites, providing for meeting content, and establishing various committees and work teams. The Group may, at its discretion, call on the general membership for assistance in any tasks it deems necessary.

Section 2. - Liaison - The New Hampshire West Chapter of the American Red Cross.

## Article Ten: Amendments

Section 1. - This constitution and By-Laws may be amended by a two-thirds vote of the attending membership, assuming that a quorum has been met. Proposals for amendments shall be submitted in writing to the Advisory Group at a regular meeting and shall be voted on during the next regular meeting, provided all members have been notified of the intent to amend the constitution and/or by-laws at said meeting.

## By-Laws

- 1) Name - Cheshire County DX Amateur Radio Club, or also by CCDXARC.
- 2) Purpose - Further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, to promote the public welfare by means of amateur radio communication education and to conduct club programs and activities as to advance the general interest and welfare of amateur radio in the community, including public service and assistance in emergency communications when necessary and called upon.
- 3) Officers - Elected Officers shall be a licensed Amateur Radio Operator and may serve a term or one or more years.
- 4) Meetings:
  - A) Regular meetings of the general membership shall be held monthly.
  - B) Members will be notified of the time and place of all regular meetings through the CCDXARC Yahoo Group postings, other mailings, word of mouth, on the club web site and the club repeater.
  - C) Special Meetings may be called by the President upon the written request of any 5 club members. All members are to be notified by the best means possible concerning special meetings and the business to be transacted.
  - D) An annual meeting of the Membership will be held during the month of December for the purpose of electing Officers and for such other business as may come before the meeting. The term of the newly elected officers shall run from January 1st to December 31st of the following year.
  - E) A general meeting will be held each month for the purpose of transacting business, conducting educational programs of general interest and promoting Amateur Radio.

F) Meetings will afford no cost to the Club or its members unless facilities are not available; at which time all members will receive such notice by electronic mail or USPS.

G) At all meetings, both regular and special, where a vote is required and a quorum, as set forth in the Constitution of these By-Laws, is not present, such business that comes before the Membership will be deferred until the next regular meeting and all members will be notified by electronic mail or USPS again of such business requiring a quorum and that same business will be transacted upon by the majority of those members present.

H) The casting of all votes for both regular and special meetings will be done in person.

5) Dues.

An annual amount of \$20.00 per member is requested in accordance with the provisions of Article Seven of the Constitution for the purpose of providing funds for expenses.

The Treasurer, with approval from the Advisory Group may request general membership dues or assessments as shall be deemed necessary for the business of this club. Non-payments of dues may result in the loss of member status. Annual dues shall be paid by January 31st of each year.

6) Secretary.

A) It shall be the duty of the secretary to keep the Constitution and By-Laws of the club and have said documents with him/her at every meeting. He/she shall note all amendments, changes, and additions to the Constitution and shall permit it to be reviewed by members upon request.

B) Keep on hand the Articles of Agreement for the State of New Hampshire and shall permit it to be reviewed by members upon request.

7) Treasurer.

Payments exceeding \$200.00 require two signatures on the club check.

8) Membership

Membership is open to any persons, licensed or unlicensed as an amateur radio operator.

9) Unlicensed members.

Unlicensed members may only operate club equipment according to the currently established Federal Communications Commission part 97 rules and regulations.

10) Violations.

Members are responsible to know and abide by the appropriate FCC rules and regulations, as well as generally accepted Amateur Radio etiquette, including the ARRL voluntary band plans. Repeated violations will result in suspension of club operating priveleges.

11) Disbanding.

Club can only be disbanded by a 100% yes vote to disband by 100% of the membership.

Revision Date: 07-11-2018

As approved by the unanimous vote by the attending members at the 07-11-2018 CCDX ARC meeting:

Neil L Goodell - AEIP  
President NEIL L GOODELL

Ronald E Osimo  
Vice-Preisident RONALD E. OSIMO

Lawrence Levesque  
Secretary Lawrence Levesque

Michael Paulin  
Treasurer Michael Paulin

Charles D. Tousley  
Witness Charles D. Tousley